


Town of Athabasca

Council Policy

Number	Title		
C-COU-CON-1	Conference Attendance		
Approval	Originally Approved		Last Revised
	Resolution No:	19:266	Resolution No:
	Date:	June 18, 2019	Date:

Purpose

To establish a policy that provides Council Members clarity when it comes to attending conferences.

Policy Statement

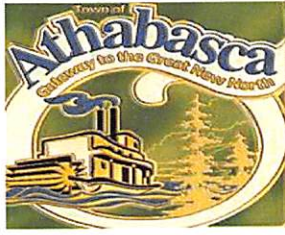
The Town of Athabasca recognizes the importance in attending various conferences and shall annually appropriate sufficient resources to enable Council Members to attend said events.

Responsibilities

Council are responsible for allocating sufficient resources for conference attendance.

Standards

1. AUMA conferences may be attended by any Council Member, the CAO and staff as approved by the CAO and in accordance with the approved budget.
2. FCM conferences, when held in Alberta, may be attended by any Council Member and the CAO.
3. FCM conferences, when held outside of Alberta, will be decided during the budget approval process.
4. Council Members will be provided with an annual budget to attend those conferences that have a direct benefit to the Town.
5. Any request to attend a conference, other than those listed in 1 & 2, will require a request to Council and a Council resolution authorizing the attendance.
6. Travel to conferences, conventions, seminars or symposiums is to occur in the most economical manner possible.
7. Remuneration and expenses shall be paid in accordance with the Council Remuneration and Expenses Policy.



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Cross References: Policy C-COU-REM-1

Revisions:

Resolution Number	MM/DD/YY